

**ACA All Member Business Meeting
July 28th 2010**

Approval of Minutes from ACA 2009 All Member Business Meeting

Accepted. (Bernstein/Hackert)

President's Report (Kelly)

1. ACA 2010 is a great success with 963 registered attendees (2nd largest).
 2. The ACA has experienced significant increases in meeting expenses over the years (about 50 percent from 2003 to the projected cost/attendee for 2011 - ~ \$300 to \$465) and has seen our meeting sponsorships decrease by 50 percent this year (from \$50K to \$25K). Increased A/V, telecommunications (WiFi), coffee breaks costs, registration waivers, etc. have contributed. Therefore, the Finance Committee recommended to Council, and Council approved for 2011 a 10 percent increase in the membership dues (from \$100 to \$110) and meeting registration fees (regular from \$450 to \$500). Late abstract fees will rise from \$100 to \$150.
 3. The IUCr is leading an effort to get 2013 officially designed by UNESCO and the United Nations as the International Year of Crystallography. The ACA and the US National Committee on Crystallography have endorsed this effort. People interested in being involved or with ideas should contact one of your ACA Council members.
 4. IUCr is urging all crystallographers to update their entries in the World Directory of Crystallographers.
 5. Awards:
 - 2011 Patterson – Keith Moffat
 - 2011 Etter – Yuriy Majahrivsky
 - 2011 Wood – Daniel Nocera
- In 2012, we will present the Buerger, Warren, Supper and Etter awards. The Call for Nominations will have a due date of April 1, 2011. Watch for the call for nominations in RefleXions.
6. The Nominations Committee for ACA officers of VP, Secretary and Standing Committee Members (Continuing Education) has been formed - Marv Hackert, Bob von Dreele and Gerald Stubbs. Please forward any suggested candidates' names to them.
 7. Last year, the membership approved the formation of an ACA Fellows Program. The guidelines and procedures are in the process of being drafted.
 8. This year brought a great improvement in the ACA web site. Jen Shepard has been our Web Manager, as well as our Membership Secretary. Jen will be leaving the Buffalo office of the ACA as of August 1, but she will continue to serve as our Web Manager working from her new home in North Carolina.

9. Crystal Towns has been promoted to Jen's position. Council has authorized a search for a third Headquarters staff member to take on Crystal's responsibilities.

Questions from the floor (ACA Fellows Program): What were the numbers of votes cast with regard to the creation of an ACA Fellows Program? Colquhoun did not have the numbers with her. Von Dreele stated that although he could not remember the actual numbers, the vote to create a Fellows Program was passed by a large margin.

Treasurer's Report (Santarsiero)

ACA 2010: There were 614 abstracts, and over 300 posters. The posters were displayed all the time this year due to the availability of sufficient space. There were 160 attendees in 4 workshops, and 30 high school teachers in a special workshop organized by Cora Lind, and supported by the NSF and USNCCr.

ACA Finances: As of June 30th there was a total of \$386,000 in award endowments. There is a reserve account containing \$221,000 to back up operating funds. The Finance Committee has recommended that the ACA works towards building this reserve account up to ~ a year of operating funds. At the American Institute of Physics (AIP) Treasurers' Meeting, it was clear that the ACA was financially healthy compared to other societies within the organization. Many had seen their endowments shrink, whereas the ACA had only lost ~ \$2,000 during the market drop in summer 2009. The projected budget for the 2010 Meeting was \$500,000 (this includes 50% of the annual ACA office operating costs). In total the ACA has ~ \$1,200,000 and liabilities that it manages (as projected for 12/31/2010 [\$430,000 in endowed awards accounts that ACA manages; \$226,500 contingency funds in multiyear accounts for higher interest; \$117,500 in directly accessible dividends (includes awards); spending accounts \$426,000 for meeting and operating costs]) Santarsiero encouraged members to donate money to award funds. The ACA was able to provide \$35,000 for ~ 60 student travel awards to attend the Chicago Annual Meeting (\$10,000 from IUCr + \$25,000 from the ACA operating budget).

Vice President's Report (Koetzle)

Upcoming Annual Meetings Information

2011 ACA Annual Meeting: The IUCr Congress will be held in Madrid, Spain, August 2011. Therefore the 2011 ACA Annual Meeting will take place in spring in New Orleans (May 28-June 2, 2011). Chris Cahill is Program Chair, and Cheryl Klein Stevens and Ed Stevens are Local Chairs. Chris Cahill is working with the SIGs to develop an outstanding program. **[Note: there was in error in the dates printed in this year's program book. May 28-June 2, 2011, are the final contracted meeting dates. The correct dates are posted on the ACA web site.]**

2012 ACA Annual Meeting: This will be held in Boston, from July 28-August 2, 2012. Peter Mueller will be Local Chair. [Note: there was in error in the dates printed in this year's program book. July 28-August 2, 2012, are the final contracted meeting dates. The correct dates are posted on the ACA web site.]

2013-2015 ACA Annual Meetings: Planning is underway to select sites for our 2013, 2014, and 2015 Annual Meetings. For 2013, several sites in the Western U.S., including Hawaii are under consideration. As details become available, they will be posted on the ACA web site.

Questions from the floor: Frances Bernstein asked whether the ACA Annual Meeting could be held such that it did not clash with the Protein Society Annual Meeting. Koetzle stated that the ACA tries to pick dates with minimal clashes with other meetings likely of interest to the membership. Cora Lind asked why the spring Meeting was over Memorial Day. Flippen-Anderson stated that hotel costs were substantially cheaper. Koetzle stated that this was popular with families who wished to come. Lind had wanted to hold another workshop for high school teachers in 2011, but the Saturday of Memorial Day weekend would mean few would attend. Therefore, she will wait until the 2012 Meeting in Boston to run another high school teachers workshop. Herbert Bernstein asked if retirees could have the same hotel rate as students. A member asked if Alaska could be considered as a possible site for a future Meeting? Cahill asked about the chances of getting better hotel room rates. Santarsiero stated that the ACA tries to negotiate costs with Sheraton, e.g. paying for internet in rooms. However, this did not work for the 2010 meeting. Cahill stated that he had free internet through the Starwood Preferred program. He urged people to join as the ACA is using this hotel group for the next few years. Santarsiero stated that the Finance Committee had recommended a number of other ways to reduce costs to bring the basic cost down for future meetings. Herbert Bernstein stated that the Meeting had been moved from university sites because the vendors were unhappy. As vendor exhibit numbers had not increased, could the ACA Annual Meeting be moved back to a university site? It was pointed out that campuses now have Development Offices, and they now charge rates that would make the Meeting costs equivalent. This would mean that attendees would have to live in dormitories, the vendors would be unhappy, and the Meeting would still cost the same. It was also pointed out that the ACA is in a long-term contract with Sheraton. [Duax stated that attendees could choose to stay in cheaper hotels close by to the meeting site. Kelly stated that this is not a good option for the health of the Meeting, as the ACA loses the negotiated room rates if the Meeting does not fill its contracted block of rooms. This would add \\$1,000s to the Meeting cost if the room block commitment is not met.](#)

New Business

Robert Bau Award in Neutron Diffraction: Bob Bau's widow (Margaret Churchill) had made a donation of \$35,000 to start a neutron diffraction award in his name. The first award is expected to be made in 2013 when sufficient interest should have accumulated to pay the first awardee. Koetzle has been asked to oversee the award.