

**Council meeting with Standing Committees and Canadian Division
May 30th 2011**

Continuing Education Committee (Mueller)

See annual report. Discussion related to items in the annual report.

CEC had produced new Summer Course and Workshop requirements and guidelines. CEC wanted to provide URL links between the documents within the PDF, but the correct URLs had not been inserted at the appropriate places in the PDF.

ACTION: ACA Office to insert the correct ACA web-site URLs into the CEC guideline files

Two workshops were held in 2011 and were both excellent. Katie Forest does not want to Chair CEC in 2012, so Jeanette Kraus will probably take up this role. CEC would sort this out.

(5) CEC wants to introduce a cutoff below which travel grants are not awarded, even if funds are available. However, CEC had not heard back from Council if this was acceptable. Council had not heard about this, as apparently only the Treasurer had known. Phillips stated that it was up to the Committee to define this, and Council should accept their recommendation. Mueller stated that some letters of recommendation were attached as text files to the student's application, and some had actually been fabricated. They were altering the guidelines so that letters of recommendation need to be on letterhead and signed. The CEC were unsure of the maximum age allowable for travel grant award. Colquhoun stated that 35 years old was the cutoff, and this was a requirement of the IUCr money. This is currently not stated in the rules so CEC did not apply an age cutoff. Only 3 of the applications were from 35+ years of age, and all 3 failed to make the cut on other grounds. Bruce Noll and Bruce Foxman would apply for the IUCr money for the 2012 Meeting. Kelly suggested asking for an increase; Hackert did not think an increase would be funded.

(6) As CEC must review travel grants in all disciplines they require a diverse membership. Currently they needed macromolecular crystallographers, and it had been agreed at Council last year that the ballot would alternate between all macromolecular candidates in one year, and all small molecule / powder in the next. However, this was forgotten by Bob Von Dreele, and he did not communicate this to the rest of the Nominating Committee. The nominations had just been made for the coming ballot, and there was one small molecule and one macromolecule crystallographer. Mueller suggests that the Nominating Committee should work with CEC, and perhaps include BioMac SIG in the discussions. Kelly would be on the Nominating Committee next year and would make sure that the Committee began alternating between the disciplines.

ACTION: Kelly to make sure the Nominating Committee knows of Council's desire to alternate the background of CEC candidates between macromolecules and small molecules / materials from year to year to balance the expertise within the CEC

(9) The CEC thought that perhaps the ACA could support one of the existing macromolecular courses in the absence of proposals to form a new ACA Summer Course. Wilmot stated that Council had agreed at their Meeting that this was a viable alternative. Mueller suggested some questions that could be put to BioMac and YSSIG members to assess the community's needs. Hackert stated that the BioMac SIG meeting was that day at 5pm. Phillips stated they it should be put on the BioMac SIG agenda. YSSIG would bring this up at their SIG meeting on May 31st. Mueller wondered if the ACA could help financially support the new Small Molecule Summer Course through a matching funds scheme, as this Course will be more expensive than the previous Course organized by Charles Lake. Duax stated that generally the ACA does not have

available funds that could be used to match donations. The USNCCr gives \$5,000 and ACA gives \$6,000. Joe Reibenspies and Vic Young were supportive of this idea and were going to bring the subject of matching funds to the USNCCr. Allen Oliver will need to draw up a formal request. Oliver believes another \$4,000-5,000 is needed to keep the cost acceptable. It will cost \$1,000 per student for 2 weeks rather than \$700 at the previous school (board, tuition costs). They decided not to include food costs as Notre Dame would charge \$60 per day per student. There will be 25 students and 10 faculty. They are hoping to offer some travel reimbursements. Tuition will be fully covered by the registration, and travel and board will be covered for faculty. The budget is balanced over 2 years, as Northwestern is slightly cheaper. Oliver is hoping to get support from vendors. They need to advertise the Course outside the ACA, e.g., through the American Chemical Society. Oliver will talk to the ACS person who is at the meeting. Koetzle will pass on information about the Course to his regional ACS group.

Data, Standards and Computing Committee (Reibenspies)

See annual report. Discussion related to items in the annual report.

The Chair of DS&C can be an observer to COMCIFS, pending Council approval. This is not ideal, but a first step. COMCIFS reports to the IUCr. DS&C will report back to Council.

MOTION: Chair of Data, Standards and Computing Committee will be assigned as the ACA Observer to COMCIFS. (Kelly/Wilmot; Unanimous)

CCP14 has no funding for its free database of software that was run by Lachlan Cranswick. DS&C wants to come up with a global plan to keep CCP14 alive and updated.

Communications Committee (Oliver)

See annual report. Discussion related to items in the annual report.

Council thanks the Communications Committee for getting highlights from Meeting abstracts to the American Institute of Physics, which got 700 hits in the first 24 hours on the "Inside Science" web-site. Duax stated that this was great, and the fee of \$500 was money well spent. Koetzle stated that he would make sure he tells AIP that the ACA is very happy with this when he meets the AIP publishing people over the summer. AIP needs the items 2 months prior to the Meeting, but as this was the ACA's first time, they pushed it through on a much faster time-scale. Oliver had been disappointed in the response from abstract presenters for public-friendly text (only 4 responded). Duax stated that the Communications Committee should make sure that they tell ACA presenters whom they approach next year about the 700 web-site hits in the first 24 hours. He also suggests getting images from highlighted presenters for use on the "Inside Science" web-site.

Videos of the plenary lectures and Transactions talks were being made for archiving at AIP. Oliver had been doing this himself as Santarsiero was originally going to be in charge of the video. The quality was good. Only one speaker would not allow video, although they still agreed to audio. Duax would like the President's formal opening of the Meeting to be videoed showing the exhibit hall to remind exhibitors how central they are to the Meeting.

There had been a lot of problems with the layout of the program book and the new Dashboard system for abstracts. The Communications Committee would like all the names of presenters to be listed in the index, even if this meant using a much smaller font. Often people remember the name of PIs, but not presenters, so with just presenters it is difficult to track abstracts down. The session designators were also not logical, so the inside back cover had to be referenced to find the session. Additionally many presenters who had been changed from a poster to an oral

presentation had not been so informed. It should be made clear whether it is the responsibility of the Session Chairs or the Buffalo office to inform these presenters. Colquhoun stated that it was the Session Chairs' responsibility (it is defined as such in the Session Chair guidelines).

Canadian Division (Murphy)

See annual report. Discussion related to items in the annual report.

The Canadian Division members had agreed to rename the Canadian Division Pauling Poster Prize as the Louis Delbaere Poster Prize, and this had been approved by the Canadian National Committee on Crystallography (CNCCr). They believe that they will definitely have the money to continue with the Prize following the Montreal IUCr Congress in 2014. They need to make sure that only work from a Canadian lab is given the Prize. Normally a Canadian judge is appointed to the Pauling Poster Prize panel, and the top ranked Canadian poster within the Pauling list is awarded the Prize.

ACTION: Rose will send Koetzle Carole Delbaere's e-mail address, so that he can check that renaming the Poster Prize is OK with her

There was an initiative to try and promote the Canadian Light Source both outside and inside Canada. Remote data collection was now working well, so researchers did not necessarily need to be on-site.

The Division members strongly support the education-based sessions at the ACA Meeting.