

ACA Members' Business Meeting
Hyatt Regency Hotel
New Orleans, LA
Monday, May 29, 2017

Call to order.

President Amy Sarjeant called the meeting to order at 5:10 PM. There were approximately 70 attendees at the start of the meeting. [NOTE: attached to these meeting minutes are copies of the slides from the meeting.]

Agenda Item 1. Review and approval of minutes from July 2016 Members' Business meeting

There were no changes or corrections to the minutes.

MOTION	Approve the minutes (Chris Cahill/Barry Finzel, unanimous)
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Agenda Item 2. President's report – Amy Sarjeant

Sarjeant welcomed Kristin Stevens as a new addition to the ACA Office staff in the position of Assistant Director of Administrative Services. Kristin is in training to take over from Marcia Colquhoun, who will be retiring. Sarjeant noted that the ACA has 93 new members this year and over 500 attendees at this annual meeting. The meeting room for the opening reception with Fraser Stoddart was full, there's been a lot of buzz about the cryo-EM presence, and the meeting has had excellent sponsorship and support. The next meeting is in Toronto on July 20-24, 2018, be sure to participate and bring your friends.

- a. **Succession Planning:** Two new ad-hoc committees have been created, Membership Experience (Allen Oliver, chair; Mike Galella, Lynne Howell, Krystle McLaughlin, Bob von Dreele) and Meeting Reorganization (Kristin Stevens, chair; Gerald Audette, Jason Benedict, Joe Ferrara, Anna Gardberg, Jack Tanner). Please reach out to the Membership Committee and let them know what it means to you to be members of the ACA. Please reach out to the Meeting Reorganization Committee to let them know what we can do to improve the meetings.
- b. **RefleXions:** After many years, Tom Koetzle is stepping down as co-editor of the ACA newsletter.
- c. **Volunteers needed:**
 - a. Co-editor for *RefleXions*
 - b. History Portal Videographer
 - c. Ideas for interviewees for the History Portal
- d. **Donations**

- a. Rognlie Award – Helen Berman will be the first awardee
- b. **Website Donations:** > \$7,500 so far, need \$16,000
- c. **2017 Meeting T-shirt** – ordering re-opened during the meeting
- d. **Amazon Smile** for shopping donations
- e. **IUCr**
 - i. See you in Hyderabad, India (Aug. 21-28)
 - ii. USNCCr Delegation – looking for volunteers, email Joe Ng (ngj@email.uah.edu) if interested
 - iii. Hanna Dabkowska is campaigning for IUCr Executive Council
 - iv. 2017 meeting abstracts will be archived with the IUCr
- f. **Structural Dynamics**
 - i. First impact factor 3.67 (2015)
 - ii. Average days to acceptance: 55
 - iii. Three-fold increase in submissions since launch in 2014

Agenda Item 3. Treasurer's report – Sue Byram

- a. **Student Travel Awards:** ACA, Crystallographic Resources, Bruker BioSpin, CCDC, and Rigaku, were able to offer \$15,700 in student travel awards (19 students, 18 accepted). 52 applied.
- b. **ACA's sources of revenue are limited.** Some steps to improve these sources include:
 - a. Membership dues
 - b. Annual meeting registration
 - c. Exhibitor booth space & sponsorship
 - d. Ads in *RefleXions*
- c. **Membership:** As of May 2017, the ACA has 865 members and \$116,149 income, close to our forecast of \$120,000 for 2017.
- d. **We still need new members.** We will glorify and award a free year's membership to the person that recruits the **most** new members in 2018. Council members also have a new initiative to call non-renewing members starting now, in 2017.
- e. **Meeting attendance:** same attendance as last year, ~140 attendees higher than forecast, that helps the budget in this IUCr year.
- f. **The number of exhibitors is high!** Four new from last year, seven did not return—although several will be back after this IUCr year. In 2017 we raised booth fees, so gross income is the same as Denver. Who else do you want to see as new exhibitors?
- g. **RefleXions makes a \$10,000 profit from ads each year.** We are surveying our vendors to see what they envision for new ways to reach our members by designing an electronic newsletter, desired by 75% of 2017 members.
- h. **Thanks to our vendors** – they are our essential partners.
- i. **Finance Summary** – we had a \$100,000 loss in 2016 before these measures took effect, and we forecast a significant draw down from our reserves in 2017, due to overlap in our administrative staff during the transition from Marcia to Kristin.

Agenda Item 4. Vice President's report – Lisa Keefe

The Transactions Symposium for 2018 will be “Shining a Light on Structure-Based Drug Design”, which should be attractive to many different types of researchers.

Agenda Item 5. New Business

- a. Exchange banquet tickets – you can still do it at the registration desk.
- b. YSIG Dinner meetup – for dinner tonight after the poster session, join them at the registration booth.
- c. Joe Ferrara asked, “Sue, how many members do we need to add to get to the break-even point?” Byram replied, “That’s an interesting point, assuming the same distribution of regular member/student member, we would need a few hundred.” Bill Duax said, “Sue, please mention how many Canadian potential members we have versus the actual number.” Byram replied, “Hanna Dabkowska looked at the IUCr World Directory of Crystallographers to see how many people are listed in that directory versus how many are actual members of the ACA, and determined that there are about four times as many people in the directory as there are current ACA members.” David Rose said, “The Canadian dollar is now exchanging at 72 cents to the US dollar, so it will be a cheap meeting for the US attendees, and there will be nice events for attending members.” Byram added, “This time the contract for the hotel is in Canadian dollars and not US, so this will make the meeting costs more attractive.”
- d. John Rose said, “The Pittsburgh Diffraction Society has travel awards for students to go to the IUCr, but the applications need to be submitted in the next two weeks.”
- e. Andy Howard said, “Sue reported on the student travel awards, I’d like to add there’s a committee of four people that review those applications, and we looked at all 65 applications. I’d like to thank the other three members of the committee (Toyin Asojo, Danielle Gray and Charlotte Stern.”
- f. John Rose said, “I would highly recommend an archive of instrumentation photos, and a description of what’s in the photo. I think it’d be useful.” Virginia Pett said, “If you send the photos to the History Portal, please list the people in the photo, and the date, if possible.”
- g. Sarjeant said, “We’ve talked a lot about broadening our reach in the scientific community. We had a discussion in Council, we’ve had suggestions from members, that perhaps it would be a good idea to change the name of the society, but I’d like to pose this question to you: if you were going to rename the society, what would you call it? Please send your suggestions to us personally, by email, to the HQ, etc.”

Adjournment.

The meeting was adjourned at 5:44 PM.

American Crystallographic
Association
All Member Business Meeting

May 29th 2017

New Orleans Louisiana

Agenda

- Approval of 2016 Minutes
- President's Report
- Treasurer's Report
- Vice-President's Report
- New Business
- Discussion

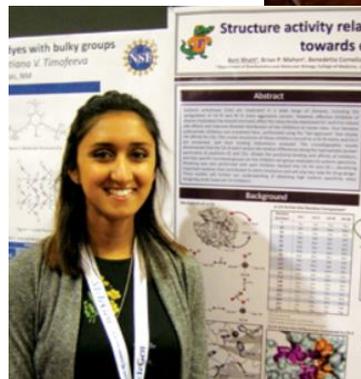
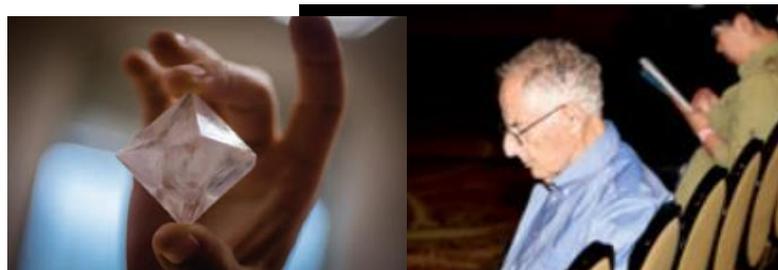
President's Report

- Welcome to Kristin!
- Welcome to new members!
 - 93 people
- Meeting!
 - >500 attendees
 - Packed Opening Reception
 - Excellent sponsorship & Support
 - CryoEM Buzz
- Toronto (July 20-24, 2018)
 - Participate
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President's Report

- Succession
 - Membership Experience
 - **Allen Oliver**
 - Mike Galella
 - Lynne Howell
 - Krystle McLaughlin
 - Bob von Dreele
 - Meeting Reorganization
 - **Kristin Stevens**
 - Gerald Audette
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- *RefleXions*
- Volunteer!
 - Co-Editor for RefleXions
 - History Portal Videographer
 - Ideas for Interviewees
- Donations
 - Rognlie Award
 - Website Donations >\$7500
 - T-shirt campaign
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- Structural Dynamics
 - First impact factor: **3.67** (2015)
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Structural Dynamics
co-published by AIP Publishing | ACA

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Student Travel Awards May 2017

- Thanks to ACA and donations from Crystallographic Resources, Bruker BioSpin, CCDC and Rigaku, we were able to offer \$15,700 in student travel awards to this meeting
- 52 applied, 19 were awarded and 18 were able to attend - WELCOME

ACA Treasurer's Report May 2017

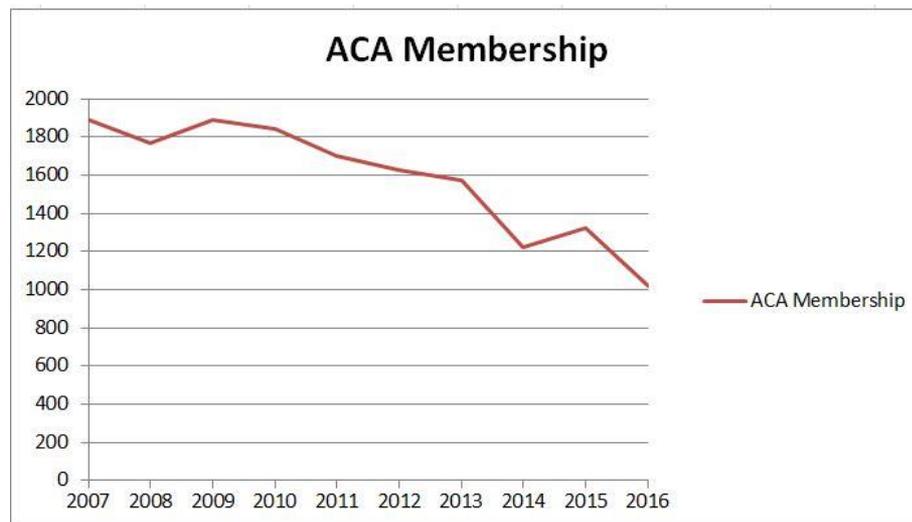
ACA's sources of revenue are limited and were decreasing substantially in 2016. We have taken some steps to improve these sources.

- Membership dues
- Annual Meeting registrations
- Exhibitor booth space and sponsorships at Annual Meeting
- Ads in ACA RefleXions newsletter

ACA Membership Dues

At Denver, we reported that 2016 paid membership of 1017 members was the lowest in 25 years, leaving our operating budget at a deficit

You made a careful decision to raise dues, thus stopping the downward slope in our total revenue. As of May 2017, we have 865 members and \$116,149 income, very close to our 2017 forecast \$120,000



ACA Membership – new member initiative

BUT - we still need new members! We will glorify and award a free year's membership to the person who recruits the MOST new members in 2018

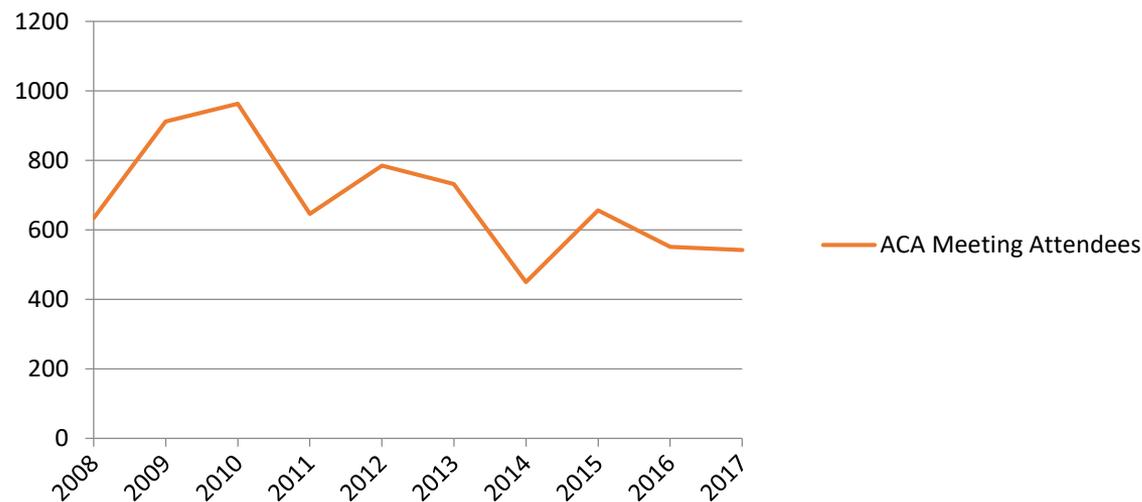
Council members also have a new initiative to call non-renewing members starting now, in 2017

(be proactive and renew here!)

ACA Annual Meeting Attendance

The 2017 New Orleans meeting attendance is at 542 to date, ~140 attendees HIGHER than forecast, making a great meeting experience and helping the budget in this IUCr year

ACA Meeting Attendees



Exhibits and RefleXions Ads

The number of exhibitors at New Orleans is high! 4 new from last year, 7 not returned – several will be back after this IUCr year. In 2017 we raised booth fees, so gross income is the same as Denver.

Who else do you want to see as NEW exhibitors?

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Finance Summary

However, we had a \$100,000 loss in 2016 before these measures took effect, and we forecast a significant draw down from our reserves in 2017, due to overlap in our admin staff during the transition from Marcia to Kristin.

The most important action you can take is

RENEW YOUR OWN MEMBERSHIP

BRING YOUR FRIENDS TO ACA

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2018 ACA Meeting
Toronto, Canada

Transactions Symposium



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on
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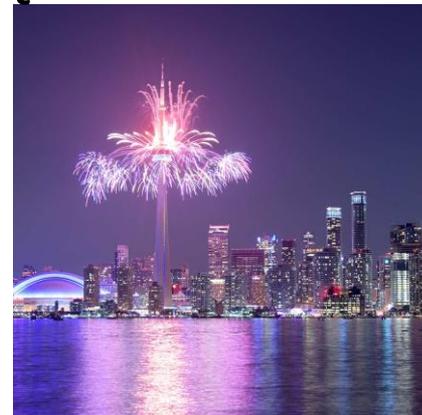
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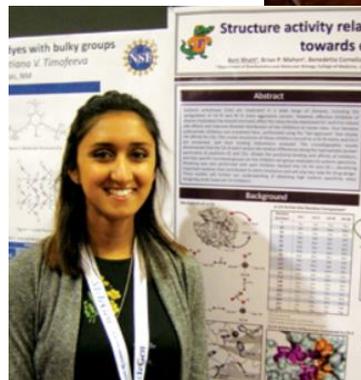
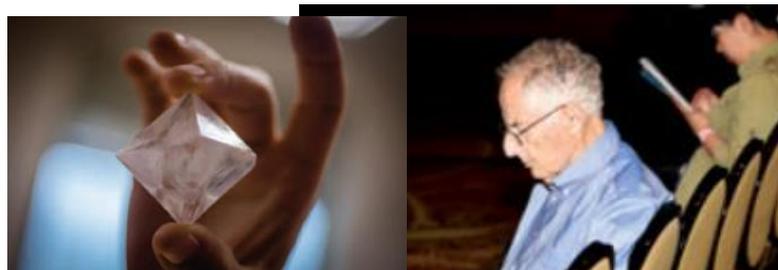
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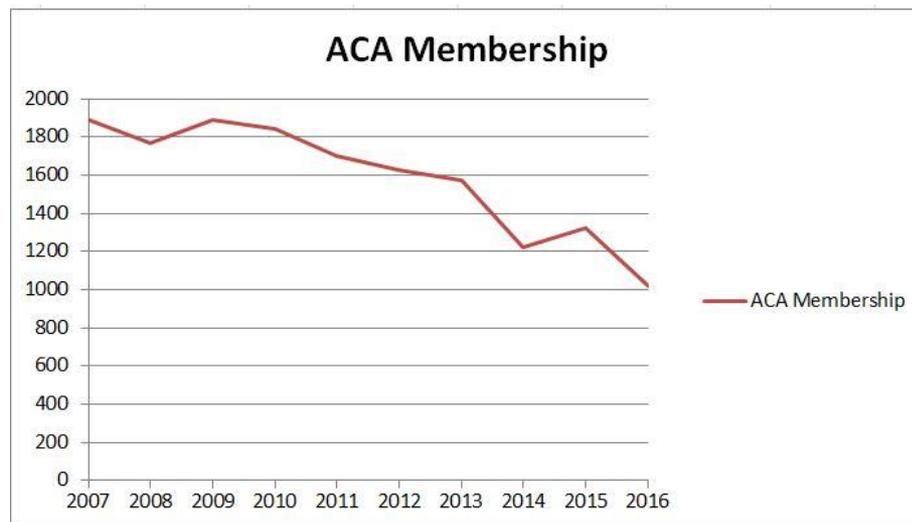
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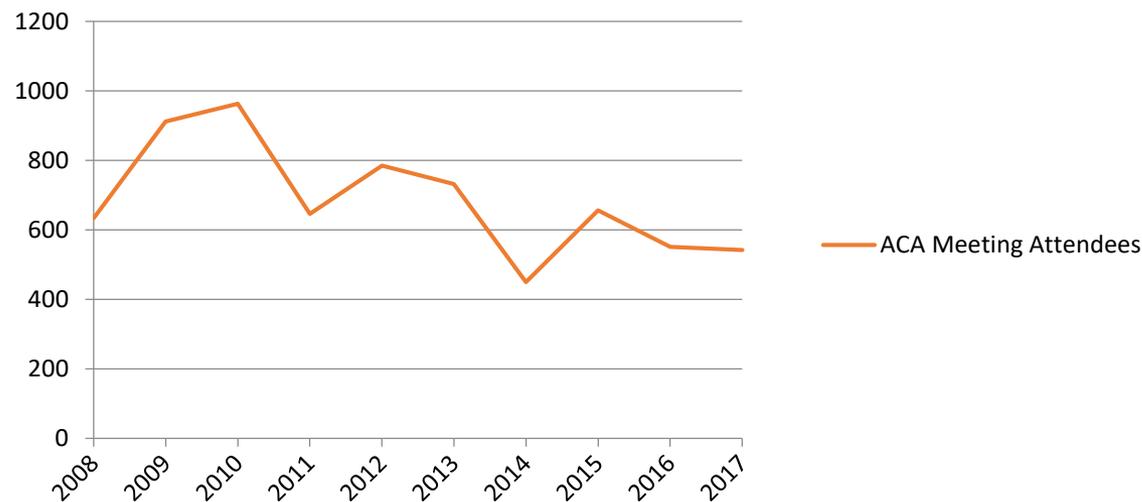
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