

ACA All Members' Business Meeting Minutes
Online via Zoom
Tuesday, August 4, 2020
4:00 PM EDT

Attendance topped 116 by 4:33 PM.

Agenda Item 1. Call to order.

President Brian Toby called the meeting to order at 4:01 PM. Voting will be done by Zoom poll, and the Zoom Chat functionality will be used for technical problems, the Zoom Q&A for New Business and comments. [NOTE: attached to these meeting minutes are copies of the slides from the meeting.].

Agenda Item 2. Review of agenda – Brian Toby

Toby briefly outlined the meeting agenda.

Agenda Item 3. Review and approval of minutes from July 2019 Members' Business meeting

There were no changes or corrections to the minutes. Voting was done by a Zoom poll.

MOTION	Approve the minutes (Gerald Audette/Ilia Guzei, 70 yes votes (87.5%), 19 abstentions (12.5%), 0 no votes)
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Agenda Item 4. President's report – Brian Toby

In addition to the items outlined in the attached slides from the meeting, key items mentioned were

- As of today, we have >570 participants in this meeting.
- Toby thanked the speakers for allowing recordings of almost all the talks, as this creates a family friendly atmosphere for the meeting.
- Toby is hoping to have a Fellows reception next year for the 2020 and 2021 Class of ACA Fellows.
- The ACA Council would like to see more virtual workshops held both during the meeting and at other times of the year.

Agenda Item 5. Treasurer's report – Ilia Guzei

Highlights from Guzei's presentation include

- The ACA Finance Committee is an ad-hoc committee established 2 years ago. It includes two At-Large members and the immediate Past President
- Many thanks to Bill Duax on behalf of the Finance Committee and Guzei for his advice and assistance.

- 2020 is a different year due to the virtual meeting. Registration fees are different; comments have ranged from these fees being too expensive to being too inexpensive.
- Many thanks go to all vendors that have supported this meeting
- Membership dues have remained fairly constant over the last few years.
- Membership has been decreasing while the meeting attendance has plateaued. 570 attendees are roughly equivalent to last year's meeting in Covington KY.
- Last year the ACA did well financially and had a really good meeting in KY.
- We are supposed to have a small loss this year. The ACA received a Paycheck Protection Loan and should be in the black by about \$12,000 if the loan does not need to be paid back.
- For next year's meeting a hybrid option (part in-person, part online) will be examined.
- Our goal is to remain cash flow positive, please make every effort to get your colleagues to join.

Agenda Item 6. Vice President's report – David Rose

- Diversity & Inclusion Task Force first meeting
- Transactions Symposium for 2021 meeting: RCSB PDB 50th Anniversary
- 2021 meeting in Baltimore MD occurs right before the IUCr Congress; the meeting might be a hybrid one, but this is yet to be determined.
- Future meetings: 2022 Portland OR (July 29-August 3); 2023 TBD; 2024 a Canadian location, TBD

Agenda Item 7. Old Business

- ACA & meeting code of ethics
- Virtual online presenters need to be mindful of the content when screen sharing.

Agenda Item 8. Meeting Code of Ethics

- Please read the meeting policies at <https://www.acameeting.com/meeting-policies>.

Agenda Item 9. New Business

- a) Society re-naming initiative.
 - We would keep American Crystallographic Association as the current legal name regardless of societal re-branding.
 - Zoom poll conducted during the meeting, "Should we schedule a Zoom open forum on naming?":
 - Yes: 69 (85.2%)
 - No: 12 (14.8%)

- Zoom poll conducted during the meeting, “I favor the following with respect to our society’s name”:
 - Leave it as the American Crystallographic Association: 14 votes (14.6%)
 - Rename it completely to reflect atomic-scale structural science: 38 votes (39.6%)
 - Use a name that includes American Crystallographic Association, but add a structural science tag: 44 votes (45.8%)
 - Zoom poll conducted during the meeting, “My preference for our Society’s name would be”:
 - American Crystallographic Association (no change): 5 votes (7.8%)
 - American Structural Scientists Association: 7 votes (10.9%)
 - The Society for Molecular Structure: 13 votes (20.3%)
 - North American Crystallographic Association: The Structural Research Society: 13 votes (20.3%)
 - North American Structure Determination Association: 5 votes (7.8%)
 - American Crystallographic and Structural Biology Association: 13 votes (20.3%)
 - The Structural Science Society: 8 votes (12.5%)
- b) Formation of a New U.S. National Division (USND)
- The US National Committee for Crystallography (USNC/Cr) is interested in creating a USND and developing by-laws; Cora Lind-Kovacs described the reasons behind this desire.
 - The National Academy of Sciences is the umbrella organization for the USNC/Cr, but the National Science Foundation has withdrawn their funding for the committee.
 - The ACA could become the umbrella organization for the USNC/Cr in the future.
 - The President of the USNC/Cr would sit on the ACA Council.

Agenda Item 10. Announcements

- Thanks to departing ACA Council members:
 - Past President Joseph Ferrara.
 - Secretary Diana Tomchick
- Extra expenses for a hybrid meeting are quite significant; the ACA is open to the idea for upcoming meetings, but it needs to work financially.

Agenda Item 11. Adjournment.

Joseph Ferrara moved, and Gerald Audette seconded to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 5:03 PM EDT.

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Welcome!

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Review of Agenda

- Approval of Minutes
- President's Report
- Treasurer's Report
- Vice President's Report
- Old Business
 - Meeting code of ethics
- New Business
 - Society renaming?
 - Formation of a U.S. National Division (Cora Lind-Kovacs & Branton Campbell)

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Minutes

- Draft minutes for the 2019 meeting are found at https://acas.memberclicks.net/assets/docs/BusinessMeeting/DRAFT-ACA-Members-Business-Mtg-2019_minutes-V1.pdf

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2020 President's Report

- In January we had a strategic planning retreat with an AIP-provided consultant
- Within two months the ACA focus was nearly completed consumed with the impact of COVID-19
- Some positive outcomes:
 - Meeting obligations resolved well
 - COVID-19 article for general public
 - ACA COVID session

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More 2020 news

- Bill Duax, retired as CEO at the end of 2019
- S. N. Rao, will retire as CFO at the end of 2020
- *RefleXions* (newsletter) is now electronic only
- Long term *RefleXions* editor Ed Stevens passed away May 7, 2020, Paul Swebston is now sole editor
- ACA History Portal continues to accumulate wonderful content

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Our 2020 meeting has been a **major** success!

>570 participants
6 days of sessions
4 days of posters
4 workshops (80 to 200+ participants)

Nozomi Ando



Carla Slebodnick



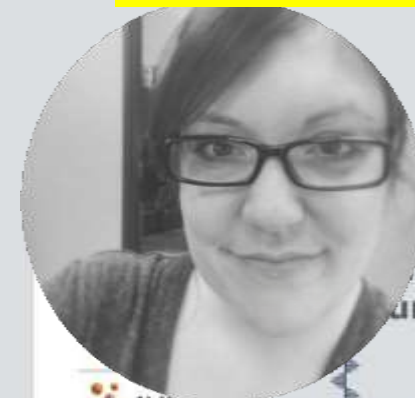
Louise Dawe



Tiffany Kinnibrugh



Kristin Stevens



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Diversity

- Important outcome from Jan. strategic planning: More emphasis on diversity
- AIP: TEAM-UP (see current RefleXions issue)
- New ACA committee on diversity: Chair Jen Aitken (Duquesne Univ).
 - Members: Matthew Brown, Bennie Chan, Leighanne Gallington and David Rose

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Awards

2021 Margaret Etter Award: Julia Zaikina, Iowa State

2021 Martin J. Buerger Award: Wah Chiu, Stanford University

2021 Bertram E. Warren Award: Jacqueline Cole, University of Cambridge

2020 ACA fellows: Carol Brock, Stephen Burley, Larry Falvello, Bruce Foxman, Marvin Hackert, James Kaduk, Lisa Keefe, Amy Sarjeant, Hao Wu, Victor Young

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Education

- My personal 2020 goals w/r to education have largely been a victim of COVID
- Thanks to COVID, we learned that virtual workshops can be quite effective
- For the future, I would like to see more virtual workshops (which could be any time of year)
 - Would add more value to ACA membership as well as help advance crystallography

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ACA Treasurer's Report July 2020

Ilia Guzei

Finance Committee Composition

Position	Name
ACA Treasurer	Ilia Guzei [Chair]
ACA President	Brian Toby
ACA CFO	Narasinga Rao
ACA Dir. Of Administrative Services	Kristin Stevens
	Jim Pflugrath
	Jim Kaduk
	Joe Ferrara

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ACA Revenue

ACA's sources of revenue are limited.

We have taken steps to balance our expenses and income.

- Membership dues remain constant
- Annual Meeting registrations are down – 2020 is a different year
- Exhibitor booth space and sponsorships at Annual Meeting were holding steady up to 2020

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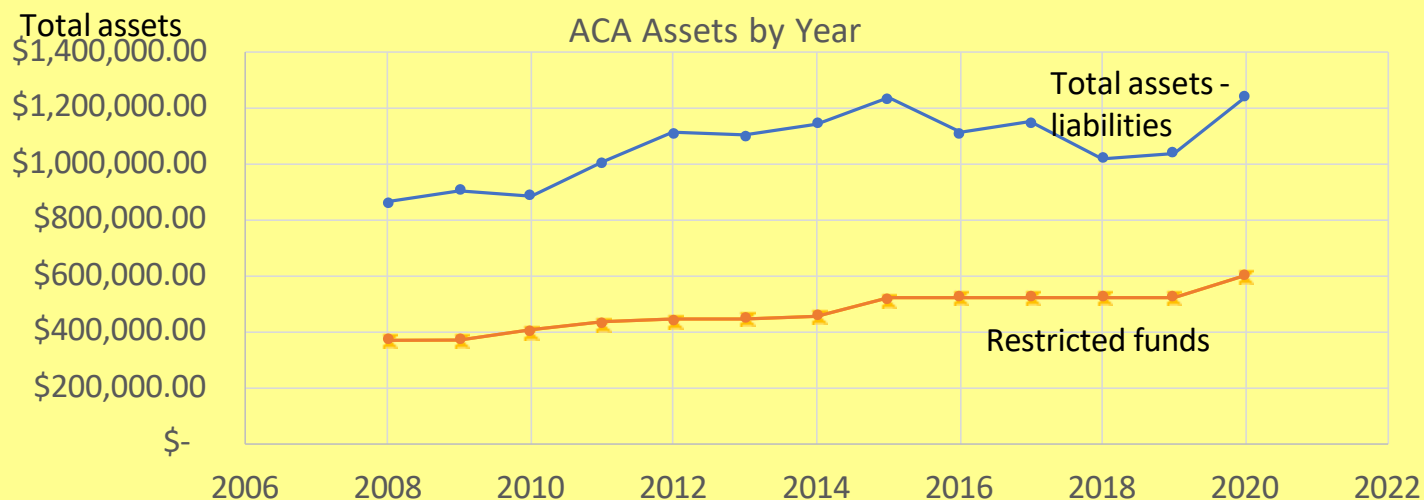
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ACA Assets



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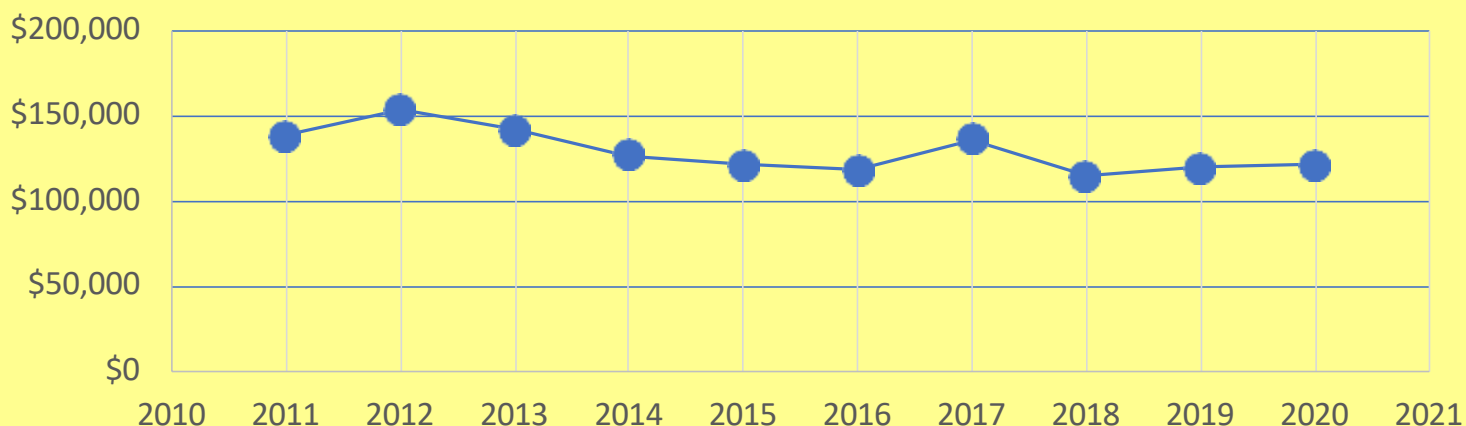
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ACA Membership Dues

ACA Dues by Year



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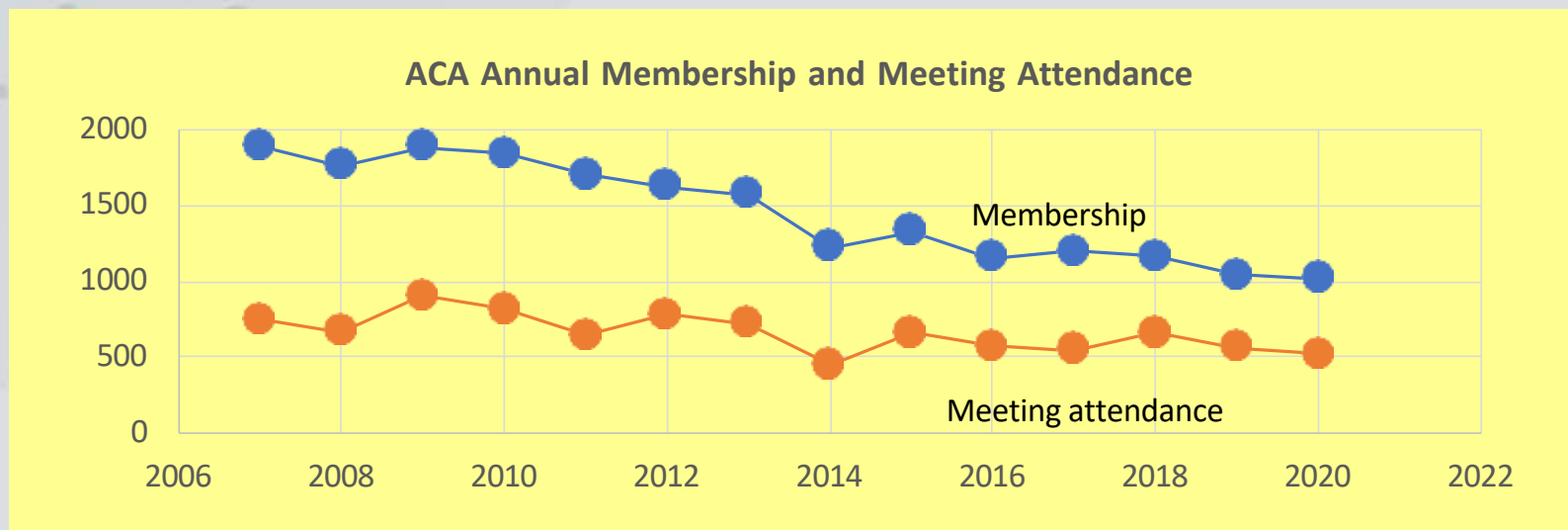
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ACA Membership and Meeting Attendance



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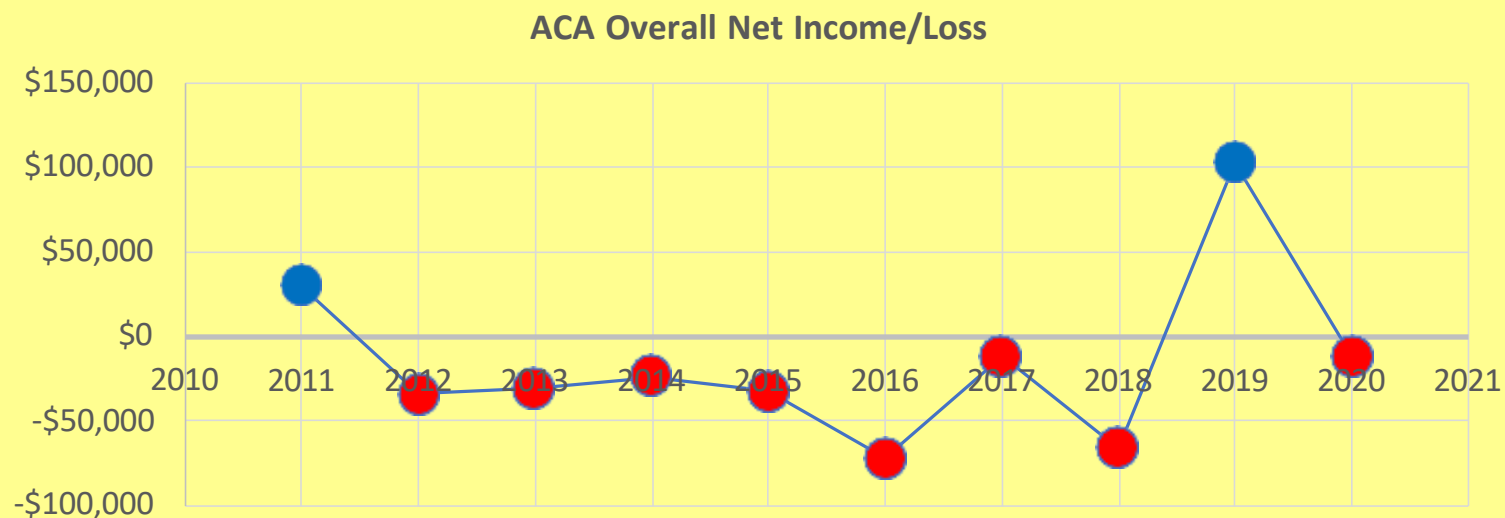
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ACA Net Income



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ACA Membership Initiatives

- Council has been actively working on adopting strategies for increasing/maintaining membership and meeting attendance
- Two budgets will be developed for 2021: one with a live meeting and one with a virtual meeting

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Finance Committee Initiatives

- Increase ACA FC diversity by inviting younger members to participate
- Update the ACA Investment Policy Statement
- ACA participated in the Small Business Association's Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) loan program

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Finance Summary

We were in the red during 2012-2018. The trend was reversed in 2017 and we had a good year (\$103K) in 2019.

A net loss (~\$12K) is projected for 2020.

GOAL: to stay cash flow positive; use reserves dividends to rebuild reserves equal to one year of expenses ~\$500,000.

The most important action you can take is

RENEW YOUR OWN MEMBERSHIP

BRING YOUR COLLEAGUES TO ACA MEETINGS

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2020 VP Report

- Diversity & Inclusion Task Force First Meeting
- 2021 Annual Meeting, July 30-Aug 3, 2021, Baltimore III
 - Transactions Symposium: RCSB PDB 50th Anniversary
- Future meetings
 - 2022: Portland, OR, July 29-Aug 3
 - 2023 TBD, possibly San Diego (IUCr year)
 - 2024 Canada?

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Old Business: ACA & Meeting Ethics

- In 2018 there was a sexual harassment event between two vendor reps
- In 2019 the ACA developed a code of conduct and organized harassment response (bystander) training for leaders and vendors
- In 2020 we have had another ethics failure at a workshop

ACA Council considers this to be extremely serious

- Please read the meeting policies at <https://www.acameeting.com/meeting-policies>

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New Business: Society naming

Should our Society rename to address that we are much more than crystallography?

- Choices:

1. Keep our current name (the American Crystallographic Association)
2. Select a completely new name that reflects our interests in molecular and materials structure
3. Add a secondary name to ACA that combines the two (such as American Crystallographic Association: The Structural Research Society)

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New Business I: Society naming

Should we have a post-meeting Zoom discussion session on this topic?

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New Business II: A U.S. National Division?

The ACA Rules allow for National Divisions for Canada, Latin America and the United States; currently only Canada has an active National Division

Rules allow Council to create a U.S. National Division (other regions can apply), but I want to make sure our membership is in the know

The USNCCr indicated an interest in creating a USND and is developing bylaws; Cora Lind-Kovacs & Branton Campbell will speak to this.

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GROWTH
& DESIGN

Molecular
Dimensions

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Cryo-EM Center

CALIBRE SCIENTIFIC GROUP

sptlabtech

Douglas Instruments
Success in protein crystallization

ACA 2020

American Crystallographic Association
Virtual Meeting

Thanks to

- Retiring ACA Officers
- Council members completing terms

2020 Election this fall please vote early (but not often)

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Other Business?

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